

FINAL



WEARE BOARD OF SELECTMEN
MEETING MINUTES
November 30, 2009

PRESENT: TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; DONNA OSBORNE, SELECTMAN; KEITH R. LACASSE, SELECTMAN

TOWN ADMINISTRATOR: Naomi Bolton

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Neal Kurk, Ike Shepard

6:00 p.m. Chairman Clow called the meeting to order.

Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 6:02 p.m. pursuant to the authority granted in RSA 91-A:3II (a). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Osborne seconded to come out of non public session @ 6:28 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0

MANIFESTS

Chairman Clow moved, Selectman Osborne seconded, to authorize the Board of Selectmen to sign Manifest and order the Deputy Treasurer to sign checks dated December 3, 2009. Passed 3-0-1 Selectman Lacasse abstained

Accounts payable	\$458,064.11	(John Stark \$250,000)
Gross Payrolls	<u>\$44,379.29</u>	(includes Special Detail, Taxes, Credit Union)
Total	\$502,443.40	

The Board discussed the figure for the Library budget. Mrs. Bolton told them to include \$170,181, which will change the total for the Library.

The Board had a discussion on the fund for accrued vacation time and retirement and whether this should be included in the proposed budget or not. The Board decided it should not be included in the proposed budget because there is a Capital Reserve Fund. Mrs. Bolton asked if they know the number. Chairman Clow said that Mrs. T. Connor knows the amount and maybe she can give them a recommendation. They discussed dividing the amount by five and paying a little off each year and they will not allow any more accrual.

Land Use – Mrs. Bolton said she left the Land Use numbers alone based on what they had discussed. The budget of \$26,985 is based on the current restructuring plan. The actual projected revenue will be done in late December. Postage and advertising are paid for by the applicants. There is a \$44,000 bottom line difference. There is \$13,000 in the wage line and they have to pay FICA and Medicare. There is an increase in salary for the Code Enforcement Officer due to the increase in responsibilities/duties. Discussion about having the phone

FINAL

forwarded and reduce the phone bill by \$1,000. Vice Chairman Butt said they should not eliminate the entire Land Use budget because this may not be a permanent staffing change.

Mrs. Bolton said she is waiting to receive an answer on the insurance numbers; the current benefit renewal would be an increase of 27.9%. She is waiting to hear from Primex. Mrs. Bolton asked the Board if they are looking to keep the insurance status quo or will they be asking the employees to contribute. Chairman Clow said the problem with the health insurance is that the last two years the predictions in cost were not accurate. It was discussed the renewal date is July 1, 2010.

The Board discussed seminars and meetings for the Zoning and Planning Boards. There was \$400.00 that was not utilized for 2008 and 2009 in the budget. Vice Chairman Butt feels these updates should almost be a requirement for them to attend. Vice Chairman Butt feels some of the items in the Land Use Budget belong in the Building Department Budget. Mrs. Bolton said there are offset revenues for the budget; some the applicant pays for. Vice Chairman Butt would like to leave the \$400 in the budget for meetings and seminars and emphasize it to the members.

Selectmen's Office – no changes.

Animal Control – The Board removed the seminars/meetings line in the budget. The wages are based on the amount of calls for animal control.

Welfare – Mrs. Bolton said the Board had asked about the St. Joseph's line item. Mrs. Bolton said this is actually "Meals on Wheels" for elderly/disabled people. The budget went from \$195 to \$1,000. It was discussed this reflects an increase in the amount of people needing the service. They received a \$985 bill for services. Mr. Neal Kurk said it was discussed at the county level that towns were not going to be charged for this service. There is \$3,900 left in the budget for the remainder of the year. Mrs. Bolton said that Donna Meuse told her she has doubled her clients for the year. Mrs. Bolton said that they removed the \$500 to hire someone for coverage in the event that Ms. Meuse is on vacation. The Board discussed the Contocook Valley line item of \$3,975 and asked if it is contractual? Mrs. Bolton will contact Ms. Meuse to determine if some line items are contractual obligations.

Chairman Clow said they received a letter from CASA requesting a \$500 donation from the Town of Weare. Vice Chairman Butt would like to know how many cases of abused and neglected children the Police Department deals with each year. Vice Chairman Butt asked if the amount of children affected would determine their decision. Selectman Lacasse said regardless of the number; he does not feel this should be funded through the town's budget. Vice Chairman Butt said the number affected would effect his decision on whether or not to fund.

Assessing – The Board had asked about the Avitar contract expiring in 2011. It was discussed that Judy Rogers gave an explanation on the best options for the town and feels they should stay with Avitar.

Line item #621 – went from \$1,500 to \$0, because it was a one time basic upgrade.

Line item #622 – used by Tax Collector and the Assessing Department for computer support \$3,500 shared by both departments.

Mrs. Bolton said she has not heard from Economic Development Committee.

The Heritage Commission budget is brand new this year. Mrs. Bolton asked when a new commission is created if they automatically have a budget. She said she knows there was a warrant article to establish the commission, but she didn't think they are automatically given a budget. It was discussed that the Heritage Commission is empowered to have a budget.

FINAL

Selectman Lacasse asked about debt service and the Board discussed the expiration dates of bonds:

2012 – Safety Complex

2016 – Ferrante Conservation land

2016 – Bridge bond

Mrs. Bolton informed the Board that she has received three warrant articles; fireworks / \$8,000, part time cable coordinator / \$10,000 and \$6,743 from Chris Hague for additional support staff hours at the Library.

Chairman Clow said they asked for the Special Warrant Articles a couple of months ago and they have not received anything from the Police Department or Fire Department.

Vice Chairman Butt said the CIP has been through all the departments. They have the Fire Departments request for the engine and two per diem EMT's. He said he does not think they will be agreeing to everything requested. Vice Chairman Butt mentioned the Highway Garage. Chairman Clow asked if they want to bring it forth this year or do they want to give it a break. Vice Chairman Butt feels they need to put the request on the warrant article again. Chairman Clow said they got an architectural drawing and there was a big gap between what the designer said the building would cost. Selectman Lacasse said he was not too uncomfortable with the request. It was discussed that materials would cost less right now and bonding costs are less right now. Selectman Lacasse said it is tough to get estimates for free. Selectman Osborne mentioned Mr. Knapp stating that his department would be doing a lot of the ground work; she feels this takes away from services to the public. Chairman Clow wants to make sure they don't end up with a significant cost difference. They need to make a decision soon.

Mrs. Bolton said that Chief Begin and Carl Knapp both told her they would have warrant articles. The Board will set up a meeting to meet with Carl Knapp and Chief Begin.

Mrs. Bolton said the last day to give notice on the warrant is January 12, 2010 and the hearing will take place on January 18, 2010.

Mrs. Bolton said that January 12, 2010 is the last day to finalize collective bargaining agreements.

ADJOURNMENT at 8:48 p.m.

A True Record.

Cherry Palmisano, Recording Secretary